



Position Description

Job Posting: May 3, 2018

Job Title

Strategy and Project Manager

Background and Job Description

The Regional Geriatric Program of Toronto (RGP) is a leader in developing specialized geriatric services (SGS). We provide guidance at the provincial, regional (LHIN), and local collaborative level (LHIN sub-region) in organizing and supporting equitable access to SGS aligned with a vision of optimizing the patient experience and building a population based and integrated system of care for frail seniors.

In achieving this vision, the RGP is leading system level coordination, collaboration, and performance management for all SGS serving frail seniors in the TC LHIN.

The role of the Strategy and Project Manager includes system planning, the development of standards and indicators, change management, the implementation of strategic initiatives, and the evaluation of service innovation. He/she is expected to lead, coordinate and implement plans for a number of initiatives. The successful candidate will be working with the RGP team on this exciting opportunity to support the TC LHIN in building a population-based and integrated system of care.

Responsibilities

Working with the RGP Central Office team, the Strategy and Project Manager will:

- Implement a common performance improvement framework
- Contribute to the future design of a population-based and integrated system of care for frail seniors
- Develop and oversee initiative workplans
- Manage the collection, analysis, interpretation, and reporting of both qualitative and quantitative data; use data analytics to inform service development
- Proactively manage changes in project scope, identify potential risks, and devise mitigation strategies
- Develop presentations
- Plan and facilitate stakeholder engagement as required
- Establish new and strengthen existing collaborative partnerships in the TC LHIN

Qualifications

- Minimum of a Master's degree in public health, health administration, health sciences, or business administration with at least five years relevant experience
- Advanced knowledge of the healthcare system
- Strong project management skills
- Excellent qualitative and quantitative data analysis skills
- Excellent communication and writing skills
- Ability to work with a diversity of individuals and groups
- Ability to adapt to changing requirements
- Demonstrable critical, interpretive and problem solving skills
- Knowledge of performance improvement methodologies and frameworks
- Advanced computer skills
- Self-motivated and proactive, able to work with a high degree of autonomy

Term: This is a full-time position.

Accountability

The Strategy and Project Manager works under the supervision of the RGP Directors and collaborates with program directors, managers, health professionals, and other staff throughout the RGP Network.

How to Apply:

Please email your cover letter and resume by **May 16, 2018** (as one PDF file) to ningning.ong@sunnybrook.ca. Please state ***“Strategy and Project Manager Application”*** in the email subject line.

Applications will be reviewed as they are received until the position is filled. Only candidates selected for an interview will be contacted.

The RGP is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act ('AODA'). If you require accommodation for disability during any stage of the recruitment process, please indicate this in your application.

www.rgptoronto.ca