

Select the 1 statement that fits best

<input type="checkbox"/>	We do not provide this training
<input type="checkbox"/>	This training is optional
<input checked="" type="checkbox"/>	This training is mandatory and is provided one time only (e.g. such as in orientation)
<input type="checkbox"/>	This training is mandatory and must be completed on a regular cycle (refresher training required periodically)

Comments / Notes

None

4 - Care delivery partners from all sectors have been identified, and collaborative processes exist to ensure information sharing and seamless transitions for older adults across the healthcare continuum.

Select the 1 statement that fits best

<input type="checkbox"/>	We are AWARE of our organization's care delivery partners (Aware = aware of each other but work independently)
<input type="checkbox"/>	We COMMUNICATE with our organization's care delivery partners (Communicate = active information sharing as we work towards our own goals)
<input checked="" type="checkbox"/>	We COOPERATE with our organization's care delivery partners (Cooperate = active information sharing , adjust plans to work in complementary ways)
<input type="checkbox"/>	We COLLABORATE with our organization's care delivery partners (Collaborate = Active information sharing, plan and work together towards shared goals)

We have a process in place which ensures seamless transitions for:

Select the 1 statement that fits best

<input type="checkbox"/>	NONE of our older adult patients
<input type="checkbox"/>	SOME of our older adult patients
<input type="checkbox"/>	MOST of our older adult patients
<input checked="" type="checkbox"/>	ALL of our older adult patients

Comments / Notes

None

SAMPLE

5 - Interprofessional assessment and care is guided by evidence-informed practice to optimize the physical, psychological, functional, and social abilities of older adults.

A - Across how many of the relevant areas of the organization are these practices implemented and sustained for DELIRIUM?

Select all statements that apply:

Delirium

	Across NONE	Across SOME	Across MOST	Across ALL
Screening			✓	
Prevention			✓	
Management			✓	
Monitoring			✓	

B - Across how many of the relevant areas of the organization are these practices implemented and sustained for FUNCTIONAL DECLINE?

Select all statements that apply:

Functional Decline

	Across NONE	Across SOME	Across MOST	Across ALL
Screening		✓		

Prevention			✓	
Management		✓		
Monitoring		✓		
Do you have another process of care initiative you are currently working on corporately?				
Select the 1 statement that fits best				
	Yes			
✓	No			
Comments / Notes				
None				

6 - The older adult/caregivers are provided with information to let them know what to expect in their care, help them make decisions, and better self-manage their conditions.

Select all statements that apply:

✓	Our organization provides verbal information to the older adult/caregivers related to the care plan, including self-care.
	Our organization provides practical written information to the older adult/caregivers related to the care plan, including self-care.
	Our organization provides referrals or recommendations to applicable community resources specific to older adults (such as exercise programs, social programs, or specialized geriatric outpatient services).

Comments / Notes

None

7 - The care plan, goals, and expected results of care are developed in collaboration with all members of the care team and the older adult/caregivers and aligned with the older adult's preferences.

Across how many of the relevant areas of the organization are these practices implemented and sustained?

Select the 1 statement that fits best

	Across NONE of the organization
	Across SOME of the organization
	Across MOST of the organization
✓	Across ALL of the organization

Comments / Notes

None

SAMPLE

8 - A system is in place to measure the experience and outcomes of older adults and make improvements based on the results.

We use the following feedback mechanisms:

Select all statements that apply:

✓	We do not measure the experience of older adults
	online/paper survey
	focus groups/interviews
✓	advisory committee
	comments cards or other

Our organization reviews feedback:

Select the 1 statement that fits best

	Never
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	Annually
✓	Semi annually
	Quarterly
In the last year, we have created and implemented an improvement plan based on feedback from older adults and/or their caregivers	
Select the 1 statement that fits best	
✓	Not this year
	Yes
Comments / Notes	
None	

9 - An approach is in place to support care providers and the older adult/caregivers in challenging ethical situations.	
Select all statements that apply:	
	We do not have an approach in place for challenging ethical situations
✓	We have an approach in place for challenging ethical situations (for example a framework or process), which our care providers know about
	We make older adults / caregivers aware of our approach in case they ever need to identify an issue
Comments / Notes	
None	

10 - Structures, spaces, equipment, and furnishings provide an environment that minimizes the vulnerabilities of older adults and promotes safety, comfort, functional independence, and well-being.	
Select all statements that apply:	
	We have not formally reviewed our structures, spaces, equipment, and furnishings to assess whether or not they are senior friendly
✓	We routinely review proposed physical environment purchases and changes made to physical spaces to ensure they meet the needs of older adults in our organization.
	We conduct regular audits of the physical environment (at a minimum once a year) to ensure it meets the needs of older adults in our organization.
	We have a plan to address senior friendly issues in the physical environment
We have optimized the physical environment for older adults.	
Select the 1 statement that fits best	
	Across NONE of the organization
✓	Across SOME of the organization
	Across MOST of the organization
	Across ALL of the organization
Comments / Notes	
None	

Appendix 2 - The 10 sfCare Recommendations

The sfCare Getting Started Toolkit is based on 10 recommendations, which were developed from the sfCare Framework's 31 statements. These recommendations are comprehensive, action-based statements, which create the foundation for the sfCare Self-Assessment Tool and the Implementation Resources. The 10 recommendations are:

- 1** Commitments to the sfCare framework are included in the organization's strategic plan, operating plan, and/or corporate goals and objectives.
- 2** Guiding documents (such as policies, standards, procedures, guidelines, care pathways etc.) reflect senior friendly values and principles; promote older adult's health, autonomy, dignity and participation in care; and ensure that an older adult will not be denied access to care or the opportunity to participate in research based solely on their age.
- 3** Education and/or training is provided to all staff on senior friendly topics.
- 4** Care delivery partners from all sectors have been identified, and collaborative processes exist to ensure information sharing and seamless transitions for older adults across the healthcare continuum.
- 5** Interprofessional assessment and care is guided by evidence-informed practice to optimize the physical, psychological, functional, and social abilities of older adults.
- 6** The older adult/caregivers are provided with information to let them know what to expect in their care, help them make decisions, and better self-manage their conditions.
- 7** The care plan, goals, and expected results of care are developed in collaboration with all members of the care team and the older adult/caregivers and aligned with the older adult's preferences.
- 8** A system is in place to measure the experience and outcomes of older adults and make improvements based on the results.
- 9** An approach is in place to support care providers and the older adult/caregivers in challenging ethical situations.
- 10** Structures, spaces, equipment, and furnishings provide an environment that minimizes the vulnerabilities of older adults and promotes safety, comfort, functional independence and well-being.

SAMPLE

Legend: Coloured numbers correspond with the sfCare Framework domains:

